

Corporate Functions at the Seacoast Science Center



“Inspirational! Productive! Excellent!”

Let us help you plan your next corporate event.

Situated on the ocean's edge within historic Odiorne Point State Park, the Seacoast Science Center provides a unique and memorable setting for business meetings and corporate entertaining alike. From the fun and games of an annual staff picnic to an international video-conferenced sales meeting, or just a quiet off-site location to discuss business, any meeting or function at the Center is sure to surpass your expectations. Knowing that your rental supports the Seacoast Science Center's outstanding educational experiences makes your event meaningful and memorable.

We offer three distinctly different settings to meet your business or entertainment needs.

Sugden House and Exhibit Galleries

The historic Sugden House is one of the seacoast's favorite meeting and presentation venues. Its stone walls and extensive lighting options create a warm and comfortable atmosphere. The Sugden House is complete with a kitchenette, seating for 100 theater-style or up to 72 at tables, ample presentation technologies, wireless internet access and a stone fireplace.



Function Tent

Our 3,200 sq. ft. function tent (available May-October) offers unsurpassed coastal views. The tent is complete with electrical power, lighting, a full floor, and sheltering sidewalls. It accommodates 200 people at tables; add-on rental tents are available.



Gregg Interactive Learning Studio

The Gregg Studio is our modern meeting venue, packed with user-friendly, high definition presentation and video-conferencing equipment. The presenter's station allows instructors to shift presentation modes seamlessly. Three in-studio cameras afford a unique perspective for video-conferenced events. The 1,300 sq. ft. studio can accommodate 32 participants at movable workstations, although studio's flexibility allows it to accommodate up to 75.



For Rates and More Information
Contact Ashley Stokes
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Seacoast Science Center www.seacoastsciencecenter.org

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2010 Price Sheet

Business Meetings

\$500/day

Business meetings can be held in the Sugden House or the Gregg Interactive Learning Studio. Indoor events include the use of limited number of 6' rectangular tables and chairs. Video conferencing is only available in the Gregg Studio; additional fees apply. We offer an all-inclusive (setup, catered lunch and cleanup) option as well as a la carte rental. Standard hours are between 8 a.m. and 5 p.m. After-hours meetings can be accommodated; please inquire for details.

Corporate Outings

Corporate outings can be held under our Function Tent (available May-October), or indoors, with use of the Sugden House, Gregg Interactive Learning Studio, and exhibit galleries.

Function Tent Rental

\$5,500/day - Saturdays; \$3,500/day - Weekdays & Sundays

- Rates include:
- 6 hours of event time; \$400 for each additional hour (events must end by 11:00 p.m.)
 - Use of the 40'x80' function tent, which includes flooring, lighting around the perimeter inside the tent and lanterns on the center poles, electrical supply (for caterer, band/DJ, etc.), and full siding for the tent upon request.
 - Use of 10'x10' EZ-Up pop up tents for bar, hors d'oeuvres, etc. (there are no sides for these tents)
 - Use of the Seacoast Science Center facility, restrooms, and all exhibits for the duration of the event
 - A Seacoast Science Center staff member to assist with site-specific logistics for the duration of the event (setup and cleanup is the responsibility of the client or caterer)

Rates do not include tables, chairs, or dance floor. You may rent these, along with dinnerware and linens, either through your caterer or from Exeter Rent-All (38 Portsmouth Avenue, Exeter, NH 03833, 603.778.9838)

Additional Fees for Corporate Outings

- If there is alcohol at the event, a Rye Police officer is required to be present and will be secured by the Seacoast Science Center (SSC) at the expense of the client. The rate for one officer is \$65.00/hour (minimum of 4 hours).
- Alcohol must be served by a licensed bartender.
- The New Hampshire Division of State Parks and Recreation special use permit policy requires that we collect \$1.00 per person.
- A cleaning fee deposit of \$300.00 is required. The fee will be returned to the client if the facility and surrounding grounds are satisfactorily cleaned after the event (at the discretion of SSC).
- A liability insurance binder of \$2,000,000 must be drawn for the event by the client. The insurance binder must name the Seacoast Science Center, Inc. and the NH Division of Parks as co-insured. A copy of the policy must be provided to the Center prior to the event. An insurance binder can usually be obtained under a personal liability umbrella policy, as a rider on a business' policy, or as separate event insurance agent (e.g.: wedsafe.com). The coverage can range from no fee to \$400.00.
- If there will be children attending the event, the Seacoast Science Center can provide a naturalist to conduct fun and engaging marine and natural science programs. The cost for a one-hour program for up to 25 children is \$130. The program must be scheduled at least two weeks prior to the event.



For More Information

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Ask us about discounted rates for sponsors and non-profit organizations.